



**WANTAGE TOWN COUNCIL**  
[www.wantagetowncouncil.gov.uk](http://www.wantagetowncouncil.gov.uk)

Council Offices,  
Portway,  
Wantage, OX12 9BX.

5 March 2025

**To: All members of the Policy, Management & Finance Committee:** Councillors A Crawford (Chair), S Third (Vice-Chair), I Cameron, A Dunford, A Duveen, T Gilhome, J Hannaby, E Johnson, P Kirby-Harris, A Menzies, K Morris, P O'Leary, L Todd, C Walters, V Wright

You are hereby summoned to a meeting of the Policy, Management and Finance Committee to be held in The Beacon, Portway, Wantage on Monday 10 March 2025 at 7.30pm.

Yours sincerely  
J Evans  
Town Clerk

[clerk@wantagetowncouncil.gov.uk](mailto:clerk@wantagetowncouncil.gov.uk)

**AGENDA**

75. To receive apologies for absence.
76. To receive any declarations of interests.
77. To approve the [minutes](#) of the meeting held 27 January 2025
78. Statements and questions from the public [Rules and Procedures](#)
79. Matters arising from the minutes:
  - a. Update re community bus service working group
  - b. Asset of Community Value - Wantage Community Hospital and allotment sites.

**Policy**

80. Update on the draft Emergency Plan
81. To review and approve the updated Standing Orders
82. To review and approve the Newsletter Editorial Policy
83. To review and approve the Risk Assessment
84. To review the Fixed Assets register
85. To review Council charges

## **Management and Finance**

86. To receive the income and expenditure report.
87. To review and sign the accounts for Payment.
88. To sign the bank reconciliation statements.
89. To review the Barclaycard Statement for February
90. To receive the interim internal audit report
91. To consider an increase to the maximum amount held in the Clerk's Imprest account
92. To consider purchasing the Rialtas Asset module
93. Date of next meeting: 14<sup>th</sup> April 2025

## **Confidential items**

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