



Wantage Town Council  
Council Offices - Portway - Wantage - Oxon OX12 9BX

## DONATION REQUEST FORM

<b>Name of your organisation:</b>	
<b>Address of organisation:</b>  Website address:  Telephone no:  Email address:  Fax no:	<b>Contact address (if different):</b>  <b>Name of contact person and position within the organisation:</b>
<b>What is the purpose and main activity of your Great Big Green Week Event?</b> (Please explain how it will promote climate action)	
<b>Please give details of what you require funding for with a breakdown of costs involved.</b> (In some cases we may not be able to match the amount in full, please provide a breakdown of individual items where possible.)	
<b>Please state amount you wish to receive.</b>	
<b>When will you require the money?</b>	

<p><b>Please explain how the local community would benefit from your event.</b></p>
<p><b>Approximately how many people will benefit from the funding provided.</b></p>
<p><b>Please give the date and location that your event will take place.</b></p>

<p><b>Is your organisation a registered charity?</b></p>	
<p><b>If yes, please state the charity number.</b></p>	
<p><b>Signature of the person submitting the form:</b></p>	<p>Date:</p>

**Please complete the form and return it by post to the above address or by email [clerk@wantagetowncouncil.gov.uk](mailto:clerk@wantagetowncouncil.gov.uk) - DEADLINE - MIDDAY MONDAY 10<sup>TH</sup> FEBRUARY 2025**

**Donation requests are considered by the Climate Emergency Committee. A timetable of meetings is available on the website [www.wantagetowncouncil.gov.uk](http://www.wantagetowncouncil.gov.uk) Requests should be submitted at least a week before a meeting.**