

Wantage Town Council

Council Offices
Portway
Wantage, OX12 9BX

17 July 2024

Dear Sir/Madam

The meeting of the Promotion, Communications and Events Committee will be held at The Beacon, Portway, on Monday, 22 July 2024 at 7.30pm.

Yours faithfully
S Sanders
Deputy Clerk

To: All members of the Council

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence
2. To receive any declarations of disclosable pecuniary interests, other registrable interests and any non-registrable interests.
3. To receive statements and questions from the public. [Rules & procedures for speaking at meetings.](#)
4. To receive and confirm the terms of reference for the committee and agree two substitute committee members.
5. Matters arising from the minutes
 - a) To receive an update on the 'We are your Wantage' guide.
 - b) To receive an update on the purchase of a LED display board/TV.
 - c) To note the requirement for a PRS licence.
6. To consider the advertising of events, taking place outside the parish of Wantage, on the Love Wantage website.
7. To receive the income & expenditure report dated 15 July 2024.
8. To consider the purchase of additional gazebos for use at markets/events.
9. Events
 - a) To review the calendar of events for 2024.
 - b) To consider and agree the dates for events in 2025.
 - c) To review the objectives of the volunteers' reception and agree the date for it to be held.
10. To receive a report from the events working group (TCM).
11. Newsletter
12. Agenda items for the next meeting to be held 7 October 2024.