

WANTAGE TOWN COUNCIL

Council Offices,  
Portway, Wantage, OX12 9BX

WPF

2 June 2023

Dear Sir/Madam,

I am instructed by the Town Mayor, Councillor Dr A Dunford to call a meeting of members of Wantage Town Council in The Beacon, Portway, Wantage, on Monday 12 June 2023, at 7 pm prior to a meeting of the Policy, Management and Finance Committee that commences at 7.30 p.m. to conduct a hearing of a Formal Complaint by Mr R Corlett concerning the Town Council's actions.

Yours faithfully,

W.P. Falkenau

Town Clerk/Treasurer

PROCEEDINGS

1. Apologies for absence.
2. To receive any declarations of disclosable pecuniary interests, other registrable interests and non-registerable interests.
3. Mr Corlett (or representative) to outline the grounds for complaint. Thereafter questions may be asked by (i) the Clerk and then (ii) members,
4. The Clerk will have the opportunity to explain the Council's position and questions may be asked by (i) the complainant and (ii) members.
5. Mr Corlett to be offered the opportunity to summarise his position.  
Mr Corlett and the Clerk to leave the meeting room, while members consider the complaint.
6. Members to decide, in confidential session, whether or not the grounds for the complaint have been made.
7. Mr Corlett and the Clerk to be invited to return to the meeting room to hear the outcome of the hearing (the outcome to also be publicly reported at the Council meeting on 26 June).

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**Note: If it is apparent the proceedings cannot be completed by 7.25 pm, the hearing will be adjourned at an appropriate point and reconvened after the Policy, Management and Finance Committee meeting.**