|  |  |  |  |
| --- | --- | --- | --- |
| **Name of your organisation**: | | | |
| **Address of organisation**:  Website address:  Telephone no:  Email address:  Fax no: | | | **Contact address** (if different):  **Name of contact person and position within the organisation**: |
|  | | | |
| **What is the purpose and main activity of your organisation?** | | | |
| **Please give details of what you require funding for with a breakdown of costs involved**.  (In some cases we may not be able to match the amount in full, please provide a breakdown of individual items where possible.) | | | |
| **Please state amount you wish to receive**. |  | | |
| **When will you require the money?** |  | | |
| **Please explain how the local community would benefit**. | | | |
| **Approximately how many people will benefit from the funding provided**. | | | |
| **Please give the timescales involved with your project**. | | | |
| **Please inform us of any other sources of funding applied for or approved**, **and provide an up to date financial statement and balance sheet** | | | |
| **Please give detail of any additional resources attracted to your organisation as a direct result this donation e.g. Government or sports match funding.** | | | |
|  |  | | |
| **Is your organisation a registered charity?** |  | | |
| **If yes, please state the charity number.** |  | | |
| **Signature of the person submitting the form**: | | Date: | |

**Please complete the form and return it by post to the above address or by email** [**clerk@wantagetowncouncil.gov.uk**](mailto:clerk@wantagetowncouncil.gov.uk) **. Donation requests are considered by the Policy, Management and Finance Committee. A timetable of meetings is available on the website www.wantagetowncouncil.gov.uk Requests should be submitted at least a week before a meeting.**