

**WANTAGE TOWN COUNCIL**

Council Offices,  
Portway,  
Wantage, OX12 9BX.

WPF/ME

6 November 2019

Dear Sir/Madam,

The next meeting of the Policy, Management and Finance Committee will be held in The Beacon, Portway on Monday, 11 November 2019 at 7.30 p.m.

Yours faithfully,

W.P. Falkenau  
Town Clerk/Treasurer

To: All Councillors.

**BUSINESS TO BE TRANSACTED**

Apologies for absence.

Declarations of Disclosable Pecuniary Interests.

To sign the minutes of the meeting held on 30 September 2019.

45. Statements and questions from the public.
46. Briefings by applicants for donations and grants.
  - a) Be Free Young Carers
  - b) Sustainable Wantage
47. Briefing by recipients of annual grants
  - a) Grove and Wantage Children's group
48. Matters arising from the minutes:
  - a) Update on Sweatbox visits.
  - b) Update on CCTV project.
  - c) Update on investigation of better interest rates on the Council's cash deposits.
  - d) Update on Health sub-committee.
  - e) Update on plans for the part pedestrianisation of the Market Place.
  - f) Update on deed of variation of Crab Hill S106 agreement.

**Policy**

49. To receive interim internal audit report from visit on 23 October 2019 and consider further actions.
50. Standing Orders and Financial Regulations review, including policy and procedure for online payments (see Clerk's memorandum of 6 November 2019).
51. To review Fixed Asset Schedule and insurance cover. (see Clerk's memorandum of 6 November 2019).
52. To consider adoption of a Treasury and Investment Policy (see draft document dated 6 November 2019).

53. To review policy concerning fairs and practice of closing off Market Square car parking spaces on evening before fairs and other events.
54. To note application for S106 funding towards costs relating to the employment of a Town Centre Manager.
55. Future arrangements for Youth Town Council. (see Clerk's memorandum of 6 November 2019)
56. Minutes of the Climate Emergency Sub-committee meeting held on 4 November 2019.

### **Management and Finance**

57. Accounts for Payment.
58. Estimates 2020/2021.
59. General correspondence.

### **Confidential items**

60. To consider donation requests:
  - a) Be Free Young Carers.
  - b) Sustainable Wantage.
61. Update on staffing matters.

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### **Note to the Public**

There is an agenda item at the beginning of each meeting "Statements and questions from the public". This is an opportunity for members of the public to personally raise with the Council points of issue or concern. Advance notice must be given. A guide on the rules and procedures relating to this is available from the Council Office or from the website [www.wantagetowncouncil.gov.uk](http://www.wantagetowncouncil.gov.uk)