

**MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE  
OF THE WANTAGE TOWN COUNCIL HELD IN THE BEACON, PORTWAY, ON  
MONDAY, 28 OCTOBER 2019 AT 7.30 P.M.**

Committee members present: Councillor P M O'Leary (chairman)  
Councillors A Duveen, A C Menzies, J E Nunn,  
I L Sheldon and Major J Sibbald

In the absence of the chairman and vice-chairman, Councillor O'Leary was elected as chairman of the meeting.

Others present: One member of the public (part)

Deputy Clerk: S Sanders

**Apologies for Absence**

Apologies for absence had been received from Councillors J Goodman, J T Hannaby (Chairman) and E L Johnson (Vice-chairman).

**Declaration of Disclosable Pecuniary Interests**

Councillor Nunn-Price declared an interest in item 20 (e)

**Minutes of the meeting held on 16 September 2019**

The minutes were approved and signed.

**17. Statements and Questions from the Public**

None

**18. Allotment Matters**

(a) Current status of allotment plot availability

Renewals were ongoing. The status of availability would not be available until renewals were completed at the end of October.

(b) Update on review of allotment rental

There was to be no increase in allotment rent for 2020.

(c) Questions from Grove Road Allotment Association

The questions that had been submitted from Grove Road Allotment Association were to be addressed by the Deputy Clerk. **Action: Deputy Clerk**

(d) Other allotment matters

None.

**19. Cemetery Matters**

(a) Cemetery Art Project

The signed contract had been received from the artist. The art panels had not yet been cut by the fabricator.

(b) Conifer trees on left hand side of road entrance

There was no update.

**Action: Chairman**

(c) Update on repairs to uneven areas of the cemetery approach road

The Chairman and the Deputy Clerk had met with a contractor. The extent of the work required was re-evaluated. A quotation for further work was requested for the additional areas. A quotation had been received of £5532.84 which was in addition to the earlier quotation of £5033.44. The Deputy Clerk was to ascertain if the work would be guaranteed. The Deputy Clerk was to seek two further quotes with the same specification.

**Action: Deputy Clerk**

(d) Feedback from Councillors' visit to cemetery

The Deputy Clerk and four councillors had met at the cemetery on Saturday 28 September. It was agreed that there were areas, particularly in the old section, that required attention. The Deputy Clerk had put together a list of works for the contractor to carry out.

**Action: Deputy Clerk**

(e) Other cemetery matters

The sign detailing the cemetery regulations was to be reviewed.

**Action: All**

Consideration was to be given to planting a line of saplings along the border of the new cemetery land.

The member of the public left the meeting.

**20. Town Centre Matters**

(a) Seasonal change of use for west end of the Market Place

It was agreed that a sum of £1,000 should be put into the budget for tables, chairs and storage.

(b) Update regarding Changing Place facility in the Town Council

There was no update. The Deputy Clerk was to chase.

**Action: Deputy Clerk**

(c) Update on condition of bandstand at Manor Road Memorial Park

The steps had been repaired.

(d) Market Place bollards and arrangement with County Council to replace damaged ones

Oxfordshire County Council had ordered three bollards. It was noted that some sockets were damaged. The Deputy Clerk was to liaise with Mr Turner of Oxfordshire County Council regarding the requirement.

**Action: Deputy Clerk**

(e) Street light on Belmont footpath

The street light had been installed.

(f) To consider the purchase of a bus shelter for Charlton Road (opposite the Nelson public house)

ON THE PROPOSTION OF Councillor Sibbald  
SECONDED BY Councillor Duveen

IT WAS RESOLVED that a bus shelter should be purchased.

**Action: Deputy Clerk**

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(g) Salt Bins

The Deputy Clerk reported that eight new salt bins had been installed in the following locations: Barwell, Garston Lane, Humphries Green, Larkhill, Mably Grove, Springfield Road, Stockham Park and West Hill.

(h) Other Town Centre Matters

It was agreed that alternatives to chemical weed killing should be investigated.

**Action: Deputy Clerk**

**21. Estimates 2020/2021**

The estimates for 2020/2021, per the attached statement, was agreed.

**22. Other business**

None

The meeting closed at 9.35pm

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**WANTAGE TOWN COUNCIL**

**LEISURE AND AMENITIES COMMITTEE - FINANCIAL STATEMENT AND ESTIMATES WORKSHEET**

	2019/2020 Actual YTD £	2019/2020 Budget £	2019/2020 Forecast £	2020/2021 Estimate £
<b>INCOME</b>				
Allotments	2,980	3,400	3,400	3,400
Cemetery	2,558	6,000	6,000	6,000
Fair Tolls	2,300	2,340	2,300	2,410
Market Tolls	6,643	10,000	12,000	11,000
Misc	-	-	-	-
Parking Fines	488	3,500	1,000	1,000
Grants and provisions	1,500	-	1,500	-
VC Forecourt	17	15	30	30
<b>TOTAL INCOME</b>	<b>16,486</b>	<b>25,255</b>	<b>26,230</b>	<b>23,840</b>
<b>EXPENSES</b>				
<b>Allotment:</b>				
Maintenance		1,500	-	1,500
Clearance	250	1,000	1,000	1,000
Water	433	500	600	600
Rent	764	765	809	850
Allotment-Other		-	-	-
<b>TOTAL Allotment</b>	<b>1,447</b>	<b>3,765</b>	<b>2,409</b>	<b>3,950</b>
<b>Car Park MP:</b>				
Attendant	522	7,300	1,500	7,300
Rates	2,783	4,000	3,980	4,000
Car Park MP-Other	309		500	500
<b>TOTAL Car Park MP</b>	<b>3,614</b>	<b>11,300</b>	<b>5,980</b>	<b>11,800</b>
<b>Cemetery:</b>				
Cemetery hedge/trees	-	300	-	1,000
Cleaning/clearance	340	2,500	2,200	2,200
Grasscutting	4,750	7,700	7,600	7,700
Maintenance	2,340	1,800	3,130	1,800
Roadway repairs	-	-	6,000	10,000
Rates	522	1,000	750	750
Tree maintenance	-	1,000	700	1,000
Cemetery-Other	-	300	-	-
<b>TOTAL Cemetery</b>	<b>7,952</b>	<b>14,600</b>	<b>20,380</b>	<b>24,450</b>
<b>Fairs:</b>				
Attendant	600	600	600	600
Closure	241	200	241	241
Clean up		-	-	-
<b>TOTAL Fairs</b>	<b>841</b>	<b>800</b>	<b>841</b>	<b>841</b>
<b>Market Sq:</b>				
Attendant	4,369	10,250	10,000	10,000
Floral displays	3,128	3,500	3,128	3,500
Christmas displays	-	13,400	13,400	13,400
Statue clean	4	2,250	4	-
Rates	1,713	3,700	2,500	2,500
Shed rent	700	1,200	1,200	1,200
Market Sq-Other	-	500	-	500
<b>TOTAL Market Sq</b>	<b>9,914</b>	<b>34,800</b>	<b>30,232</b>	<b>31,100</b>

**LEISURE AND AMENITIES COMMITTEE - FINANCIAL STATEMENT AND ESTIMATES WORKSHEET**

	<b>2019/2020 Actual YTD £</b>	<b>2019/2020 Budget £</b>	<b>2019/2020 Forecast £</b>	<b>2020/2021 Estimate £</b>
Street Furniture (includes bus shelters)	3,512	5,000	6,500	6,500
Belmont light	3,000	-	3,000	-
Salt bins	-	1,200	2,100	1,200
VC Forecourt wages	5,637	12,500	12,500	12,500
VC Forecourt mtce	-	1,000	-	1,000
Weedkilling	1,510	3,000	2,265	3,000
Tables and chairs	-	-	-	1,000
Other	-	500	-	-
	<b>13,659</b>	<b>23,200</b>	<b>26,365</b>	<b>25,200</b>
<b>Play Areas:</b>				
Grasscutting	500	650	650	650
Maintenance		50		50
Play Areas-Other	400	500	400	500
<b>TOTAL Play Areas</b>	<b>900</b>	<b>1,200</b>	<b>1,050</b>	<b>1,200</b>
<b>Projects:</b>				
Alfred's Bath	-	1,000	500	1,000
Other				
	<b>-</b>	<b>1,000</b>	<b>500</b>	<b>1,000</b>
<b>TOTAL Expenditure</b>	<b>38,327</b>	<b>90,665</b>	<b>87,757</b>	<b>99,541</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>( 21,841)</b>	<b>( 65,410)</b>	<b>( 61,527)</b>	<b>( 75,701)</b>

wpf 28/10/19