

**MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE
OF THE WANTAGE TOWN COUNCIL HELD IN THE BEACON, PORTWAY, ON
MONDAY, 22 OCTOBER, 2018, AT 7.40 P.M.**

Committee members present: Councillors S Trinder (Chairman), Mrs C E C Dickson,
C S Dickson, J Goodman, Mrs M Gradwell, Mrs J T Hannaby,
K A Harris, B Mabbett, Mrs J E Nunn-Price, and C McCarthy.

Others present: Two members of the public (part)

Deputy Clerk: Miss S Sanders

Apologies for Absence

Apologies had been received from Councillors E C Goldsmith, P O'Leary and Major J Sibbald.

Declarations of Disclosable Pecuniary Interests

None.

Minutes of the meeting held on 10 September 2018

The minutes of the meeting held on 10 September 2018 were approved and signed.

16. Statements and Questions from the Public

None.

17. Allotment Matters

(a) Track/surfacing at Naldertown allotments

The Deputy Clerk had communicated with the contractor regarding ongoing maintenance costs. The costs will be minimal. Access has been authorised by adjacent properties for the contractor to gain access through their properties. The contractor had been instructed to proceed. A date had not yet been confirmed.

(b) Allotment sites as Assets of Community Value

Councillor Mrs Hannaby was to chase Oxfordshire County Council for a response regarding renewal of the lease of the Grove Road site. **Action: Hannaby**

(c) Clearing of vacant plots

The Council would like one cleared and sheeted plot at each site at all times.

ON THE PROPOSITION of Councillor Mrs Hannaby

SECONDED by Councillor Mabbett

IT WAS RESOLVED that the Clerk and officers be given delegated authority to approve clearance and sheeting of plots up to a limit of £200 per plot.

(d) Suitable site for a communal store to house a lawnmower

A request had been received from Grove Road Allotment Association for permission to place a small storage lockbox, which will be purchased and maintained by the Association, adjacent to the water troughs at the top of the hill, to house a communal lawnmower which will be used to maintain paths between plots. It will need to be placed on slabs.

ON THE PROPOSITION of the Chairman
SECONDED by Councillor Goodman
IT WAS RESOLVED to allow the placing of a storage lockbox as requested.

(e) Report from allotment holders meeting

The Chairman reported that the meeting was positive. Allowing trees to a height of 3 metres may cause shade to other plots. This needs to be reviewed.

Action: Chairman/Deputy Clerk

(f) Other allotment matters

The layout and condition of Letcombe Fields allotment site needs to be reviewed.

Action: Chairman/Deputy Clerk

18. Cemetery Matters

(a) Cemetery Art Project

The Deputy Clerk was to meet with Suzanne O'Driscoll at the cemetery to discuss a few maintenance jobs that needed to be carried out before the work to the wall could be carried out.

Action: Deputy Clerk

(b) Arrangements for seeking quotes for ground maintenance contract in 2019 season

The Committee requested information regarding the current contract before considering.

Action: Deputy Clerk

(c) Other cemetery matters

None.

19. Town Centre Matters

(a) Seasonal change of use for west end of the Market Place

The Deputy Clerk gave an update on information received from Ely regarding the procedure they used for a similar operation. A briefing paper was to be provided.

Action: Deputy Clerk

(b) Update on Markets

The new Deputy Clerk was to be asked to promote the market. **Action: Deputy Clerk**

(c) Update on purchase of phone box/defibrillator

The Deputy Clerk reported that the contract with BT had been made and a planning application made for a change of use of the listed telephone box. The paint kit had been received.

(d) Weed killing

Weed killing had been carried out around the whole town. It had been reported that Locks Lane did not appear to have been attended to. Councillor Dickson will provide information for the Deputy Clerk to follow up. The Deputy Clerk was to circulate the weed killing schedule.

Action: Deputy Clerk

(e) Market Place bollards/white lines

The bollards were due to be installed on 12 and 13 November. It had been arranged for the parking bays to be re-painted at the same time.

(f) Review of the decision regarding disposal of large cones

A request had been received from the Clerk to reconsider the decision to dispose of the large cones. They had recently been used to close off the town centre during the attendance of the fair. It had been too risky to use the road barriers due to strong winds. It was agreed to retain the cones.

(g) Christmas lighting arrangements

A request had been received from the Red Cross shop and the shops in the Arbery Arcade asking the Town Council to provide them with Christmas lights. It was suggested that a shop owner had some battery operated lights that had been used previously. Councillor Dickson was to ascertain if these were still available to be used. They could be used for the Arbery Arcade, VC gallery and Red Cross. If not available, it was agreed to purchase new battery operated lights. **Action: Dickson**

(h) Other town matters

An update was required regarding relocating the bus stop in the Market Place.

Action: Deputy Clerk

20. Estimates 2019/2020

ON THE PROPOSITION of Councillor Mabbett
SECONDED by Councillor Mrs Dickson
IT WAS AGREED to adopt the 2019/2020 L&A financial estimate prepared by the Clerk.

21. Other business

None.

The meeting closed at 8.32 p.m.
